DATE

INSERT HOUSING PROVIDER

CONTACT INFORMATION  
& LOGO

INSERT PARTNER’S   
CONTACT INFORMATION

Dear INSERT PARTNER’S NAME,

I work for the HOUSING PROVIDER where our mission is to provide INSERT MISSION. To support this mission, we are committed to piloting integrated pest management (IPM) at one of our sites in the upcoming year. I am reaching out to your organization in hopes that you will partner with us on this effort. Through IPM we hope to realize

* Increased cooperation and communication between management, staff, residents, and contractors
* Decreased pesticide applications
* Infestations limited to periodic introductions that establish—no high-level infestations
* Increased partnership with outside agencies
* HOUSING PROVIDER will be a community leader for pest-free initiatives

Pests need food, water, and a place to hide. Everyone who lives and works at a property can influence when and where pests have access to what they need. Thus, the IPM team is everyone who lives and works on the property. In some cases this includes home health aides or nonprofits that do work with residents. When everyone does his or her part, no one feels burdened. The result is properties that are good for people, but bad for pests. We hope you will be part of our IPM team. At other affordable housing sites, the local health department and university-based extension have become part of the project and positive relationships (and new funding opportunities) resulted.

In the next year, \_\_development/AMP name\_\_\_\_ will use IPM by

1. Training site staff, residents, and contractors on IPM using resources from www.stoppests.org
2. Inspecting and monitoring every unit to identify focus areas
3. Reducing pest infestations
4. Reducing the risk of pest infestation

Even if you cannot commit time and resources, we appreciate your encouragement. The success of our IPM program will depend, in part, on local support. I would like to invite you to the training day. Please forward my request on to others you think may be interested in becoming involved.

Date: Time: 8am-4pm Location:

Instructions for parking:

I look forward to hearing from you and hopefully partnering with you on this project.

Sincerely,

References:

HUD’s Guidance on IPM: http://portal.hud.gov/hudportal/documents/huddoc?id=PIH-2011-22.pdf

The Northeastern IPM Center’s StopPests in Housing Program: www.StopPests.org

Housing Provider’s Website: INSERT WEBSITE